### Our Referral Process

Summerhouse Behaviour Support Service

Before referring:

* Graduated response in action (Assess, Plan, Do, Review)
* Identify and support pupil's SEMH needs
* Behaviour policy implemented, de-escalation strategies consistently used
* Behaviour support plan in place
* Pupil is accessing in school support
* External agencies involved if appropriate e.g. Educational Psychologist, Autism Support Team, Speech & Language, Early Help
* Evidence is being gathered/submitted for EHCNA if appropriate
* Parents/Carers are well informed about behaviour challenges and interventions





Referring:

* If appropriate, pupil receives "Outreach Only" support in their mainstream school
* Advice and support given to school staff working with the pupil
* Secondary school transition support offered where relevant
* School complete Summerhouse referral form with supporting documentation
* Senior member of Summerhouse staff observes pupil in their school
* Identification of support needs
* Pupil, parent/carer and school visit Summerhouse if placement is to commence





Support:

* EHCPNA/ APDR cycle collaboration
* Support with referral to specialist services
* Advice and support for parents/ carers including parenting groups
* Support Staff training (specialist Teaching Assistant support)
* Positive behaviour management support
* Secondary school transition support
* Play or Art Therapy
* Pupil placement begins; two days a week at Summerhouse for up to two terms
* Weekly outreach support in mainstream school
* Half termly 'review meetings' involving Summerhouse, mainstream school and parents/ carers



  
Bespoke Support:

Contact Us:

**T**: 020 8693 2592   
**@**: [office@summerhouse.southwark.sch.uk](mailto:office@summerhouse.southwark.sch.uk)  
**W**: [summerhousesouthwark.org.uk](http://summerhousesouthwark.org.uk/)